Welcome to Ms. Murphy and Mrs. McGhee’s

Third Grade Class!



*“No matter the color, shape, or size, we are all working together to thrive.”*

August 1, 2024

Welcome to the 2024-2025 school year, where in our class we all work together to create the big picture! We have an exciting year ahead that will be filled with lots to explore, experience, and learn!  We hope to be a guide and mentor to your child this year as they embark on a learning journey filled with excitement, challenges, and many learning opportunities.

One reason that we love third grade so much is that students develop and grow a lot over the course of one year.  It is wonderful to watch them as they expand their knowledge and learn new things!  As your child continues to grow and learn this year, we hope that you will view us as someone you can count on to care for your child and their academic progress.  We believe that children learn best when the teacher and parents work together to achieve the same goals with a child.  We love to have open communication with families since our students are our top priority.  This year, you can be certain that we will work diligently to help them in any way possible.  With that in mind, please feel free to contact us at any point if you have questions or concerns about something going on in the classroom or with your child specifically.

Thank you,

Ms. Murphy and Mrs. McGhee

**Class Rules and Expectations**

1. Students must be respectful at ALL times.

2. Students must keep ALL of their personal belongings (i.e., hands, feet, and other items) to themselves.

3. Students must raise their hands in order to speak and get up out of their seats.

4. Students must follow ALL directions when they are given.

5. Students must come to school EVERYDAY with the necessary materials to learn.

**Homework Policy**

Homework is an extension to the instruction that your child received during the school day. We are asking that your child completes their homework nightly. Not all homework assignments will be written. More details relating to homework will be in the weekly newsletter. If your child does not complete their homework, it will negatively impact their conduct grade.

**Behavior/Conduct Policy**

We use a positive behavior plan to help with behavior through Class Dojo. (please make sure to sign up in order to stay informed). If we have to provide consequences, we use the following steps:

1. Verbal warning
2. Silent lunch/ walk at recess (5minutes)
3. Walk at recess (entire time)
4. Call to parent and time out in another classroom
5. Parent Conference
6. Office referral

**Tardy Policy**

Breakfast starts at 7:00 a.m. and ends at 7:25 a.m. each day. Students will be marked tardy if they arrive after 7:30 a.m. The instructional day starts at 7:25 a.m. Dismissal begins at 2:15 p.m. The front office is closed for dismissal from 1:45 p.m. to 2:30 p.m. each day. Students who are leaving early for an appointment must be picked up before 1:45 p.m.

**Money**

If you send money for any reason, please put it in a Ziploc bag and put your child’s name on it and the purpose of the money.

**Communication**

If there is a change in your child’s transportation, you must send a written note regarding the changes. The school does not accept phone calls, text messages, or messages in Class Dojo as proof of the change.

If you need us at any time, our e-mail addresses are murphbe@boe.richmond.k12.ga.us or mcghela@boe.richmond.k12.ga.us

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Please sign and return to indicate that you have seen and read the welcome packet

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_